

# Michigan Township Services Muskegon

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## REQUIREMENTS FOR OBTAINING A PLAN REVIEW

### Signs

1. Michigan State Construction Code Act of 1972 requires a plan review for code compliance on all commercial and industrial projects. This review must be completed before a building permit can be issued. The following items are necessary before a plan review can be started.
  - A. Two complete sets of construction plans.
  - B. Plans are to show the following:
    1. Cross section.
    2. All elevations.
    3. Foundations
    4. Project cost
    5. Site drawings to showing all important information including other buildings, streets, etc which has been approved by the Planning Commission.
    6. Structural loadings: live loads, dead loads, snow load, wind load and other loads if appropriate per MBC Section 1601.
  - C. A completed application (both forms) for the sign to be installed.
2. The normal time is Fifteen (15) working days after all information is available.
3. Please be sure that all the above items are completed and supplied to us so the review will not be delayed.